



## **SCI AmeriCorps – Volunteer Outreach Coordinator**

The SCI AmeriCorps program supports youth success by connecting young people with the relationships, experiences, and resources they need to succeed. Members implement volunteer outreach and capacity building activities that increase volunteer participation, and provide leadership training and service-learning opportunities for youth. Since 2007, SCI AmeriCorps members have served at various host sites in Greater Boston, who are aligned with the mission of Social Capital Inc.

**SCI AmeriCorps is currently looking for members to fill Volunteer Outreach Coordinator (VOC) positions for a 1700-hour service commitment between September 2021 and June 2022. The VOC will develop and implement practices for effective volunteer engagement at their host sites by focusing on SCI's core values of relationship development and nurturing local social networks.**

### ***HOST SITE OPPORTUNITY – METCO, Inc. (Boston, MA)***

The SCI AmeriCorps member will:

- Collaborate with the Director of Communications, Outreach and Engagement, Colin Stokes, to develop a comprehensive plan with the goal of identifying, tracking, and soliciting alumni for our mentorship program. Phases of this effort include:
  - Creation and organization of an alumni database
  - Implementation of a detailed marketing and outreach plan for additional alumni recruitment
  - Identify alumni skills and their specific interests in volunteerism
- Create alumni engagement opportunities, including communication materials and events, and support the placement of alumni with volunteer opportunities such as mentorship, workshops, and teaching opportunities.

### **REQUIREMENTS**

- Able to commit to Full-Time service in local communities with diverse residents
- Effective communication skills to conduct community outreach through marketing strategies and civic engagement
- Strong work ethic, collaboration, and time management skills
- *Availability to serve in-person for some or all service activities.*

### **BENEFITS**

- Receive a Taxable Stipend up to \$18,000/year, paid bi-weekly
- Earn a Federal Education Award worth \$6000+ on successful completion of service
- Professional Development Trainings
- Eligible for Free Health Care at a no cost premium
- Can receive Student Loan Forbearance during active service

***To apply please send a resume and cover letter to [americorps@socialcapitalinc.org](mailto:americorps@socialcapitalinc.org) (Attn: Philip Gordon, Program Director)***

***Or, submit an application through the [MyAmeriCorps](#) portal (search "Volunteer Outreach Coordinator" in the Program Name field)***

***Social Capital Inc. is an equal opportunity & inclusive employer and welcomes ALL candidates regardless of race, ethnicity, religion, sex, gender, sexual orientation, or gender identity.***