



SCI AmeriCorps – Volunteer Outreach Coordinator

The SCI AmeriCorps program supports youth success by connecting young people with the relationships, experiences, and resources they need to succeed. Members implement volunteer outreach and capacity building activities that increase volunteer participation, and provide leadership training and service-learning opportunities for youth. Since 2007, SCI AmeriCorps members have served at various host sites in Greater Boston, who are aligned with the mission of Social Capital Inc.

SCI AmeriCorps is currently looking for members to fill Volunteer Outreach Coordinator (VOC) positions for a 1700-hour service commitment between September 2021 and June 2022. The VOC will develop and implement practices for effective volunteer engagement at their host sites by focusing on SCI's core values of relationship development and nurturing local social networks.

HOST SITE OPPORTUNITY – Friends of the Hernandez, Inc. (Roxbury, MA)

The SCI AmeriCorps member will:

- Recruit volunteers to act as tutors, donation center managers, food delivery drivers, and Spanish language translators. Members will personally coordinate and manage the work of 40+ volunteers in our after school tutoring program.
- Conduct research on capacity building strategies for volunteer management based on best practices and will create an actionable plan for implementation and improvement.
- Research and develop a plan to increase volunteer engagement through new online platforms, community partnerships, previous volunteer networks, etc. with the assistance of school staff and leadership
- Boost the sustainability of volunteer recruitment and management systems through the creation of a legacy document. This document will serve as a foundation for following service projects and volunteer opportunities as we continue to grow organizational capacity.

REQUIREMENTS

- Able to commit to Full-Time service in local communities with diverse residents
- Effective communication skills to conduct community outreach through marketing strategies and civic engagement
- Strong work ethic, collaboration, and time management skills
- *Availability to serve in-person for some or all service activities.*

BENEFITS

- Receive a Taxable Stipend up to \$18,000/year, paid bi-weekly
- Earn a Federal Education Award worth \$6000+ on successful completion of service
- Professional Development Trainings
- Eligible for Free Health Care at a no cost premium
- Can receive Student Loan Forbearance during active service

To apply please send a resume and cover letter to americorps@socialcapitalinc.org (Attn: Philip Gordon, Program Director)

Or, submit an application through the [MyAmeriCorps](#) portal (search "Volunteer Outreach Coordinator" in the Program Name field)

Social Capital Inc. is an inclusive employer and welcomes ALL candidates regardless of race, ethnicity, religion, sex, gender, sexual orientation, or gender identity.