



## **SCI AmeriCorps – Volunteer Outreach Coordinator**

The SCI AmeriCorps program supports youth success by connecting young people with the relationships, experiences, and resources they need to succeed. Members implement volunteer outreach and capacity building activities that increase volunteer participation, and provide leadership training and service-learning opportunities for youth. Since 2007, SCI AmeriCorps members have served at various host sites in Greater Boston, who are aligned with the mission of Social Capital Inc.

**SCI AmeriCorps is currently looking for members to fill Volunteer Outreach Coordinator (VOC) positions for a 1700-hour service commitment between September 2021 and June 2022. The VOC will develop and implement practices for effective volunteer engagement at their host sites by focusing on SCI's core values of relationship development and nurturing local social networks.**

### ***HOST SITE OPPORTUNITY – Fenway Community Development Corporation (Boston, MA)***

The SCI AmeriCorps member will:

- Recruit volunteers and attendees for health improvement programs, workforce development services and events, and financial empowerment workshops, Fair Foods, and Fenway Family Coalition programs.
- Coordinate with local universities to promote student civic engagement and service-learning opportunities relating to Fenway CDC's work;
- Utilize Fenway CDC's CiviCRM database software system to streamline communication with stakeholders, and track program data;
- Coordinate event logistics and volunteers for career fairs and educational workshops;
- Design a volunteer outreach and engagement plan to increase the capacity of volunteers, promote volunteer appreciation, and develop a communications plan that includes overall outreach and resident engagement;
- Assist in other projects or community events as assigned, such as the Annual Meeting.

### **REQUIREMENTS**

- Able to commit to Full-Time service in local communities with diverse residents
- Effective communication skills to conduct community outreach through marketing strategies and civic engagement
- Strong work ethic, collaboration, and time management skills
- *Availability to serve in-person for on-site programming.*

### **BENEFITS**

- Receive a Taxable Stipend up to \$15,000/year, paid bi-weekly
- Earn a Federal Education Award worth \$6000+ on successful completion of service
- Professional Development Trainings
- Eligible for Free Health Care at a no cost premium
- Can receive Student Loan Forbearance during active service

***To apply please send a resume and cover letter to [americorps@socialcapitalinc.org](mailto:americorps@socialcapitalinc.org), Attn: Philip Gordon, Program Director.***