



## SCI AmeriCorps – Volunteer Outreach Coordinator



The SCI AmeriCorps program connects youth with relationships, experiences and resources they need to succeed. Our Members support youth achievement through volunteer outreach and capacity building that provides leadership training and community service opportunities for youth.

SCI AmeriCorps is currently looking for members to fill Volunteer Outreach Coordinator (VOC) positions for a 1700-hour service commitment between September 2020 and June 2021. Since 2007, SCI AmeriCorps members have served at various host sites, who are aligned with the mission of Social Capital Inc. The VOC will develop and implement practices for effective volunteer engagement at their host sites by focusing on SCI's core values of relationship development and nurturing local social networks.

*When you join AmeriCorps, you'll earn money towards past or future education, learn to be a leader, and gain real job skills. SCI AmeriCorps members build social capital in their communities through civic engagement opportunities, and gain valuable experience in the process!*

### HOST SITE OPPORTUNITY – METCO, Inc.

The SCI AmeriCorps member will:

- Report to the Director of Communications, Outreach & Engagement, and be responsible for upkeep and management of the growing Alumni Database in order to solicit alumni volunteers.
- Conduct outreach for the purpose of engaging alumni through webinars, surveys, social media, print media, and events; the member will oversee the creation of an Alumni Council and will plan 1-3 engagement events.
- Manage the new Alumni Mentorship Program that will match METCO students with alumni mentors, in collaboration with Big Brother Big Sister of E. Massachusetts.

### REQUIREMENTS

- Able to commit to Full-Time service in local communities with diverse residents
- Effective communication skills to conduct community outreach through marketing strategies and civic engagement
- Strong work ethic, collaboration, and time management skills

### BENEFITS

- Receive a Taxable Stipend of \$14,000/year, paid bi-weekly
- Earn a Federal Education Award worth \$6000+ on successful completion of service
- Professional Development Trainings
- Eligible for Free Health Care at a no cost premium
- Receive Student Loan Forbearance during active service

**To apply please send a resume and cover letter to [americorps@socialcapitalinc.org](mailto:americorps@socialcapitalinc.org), Attn: Philip Gordon, Program Director.**